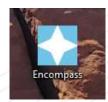


To log into Encompass, start by pressing the Encompass icon from your desktop.

This is the best practice.



Important to Note:

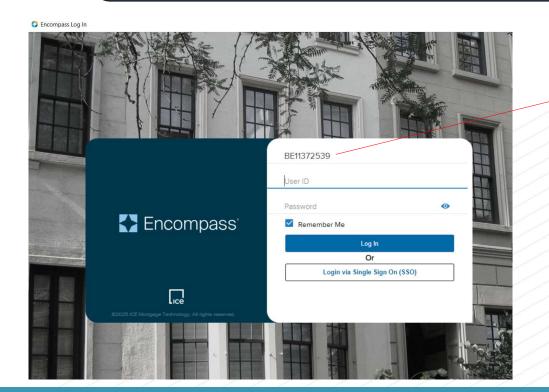
DO NOT add Encompass to your toolbar.

If you add to your toolbar, it will not retain your login credentials for Services such as DU/LP/Truework.

You will be forced to enter your login credentials everytime you log in.

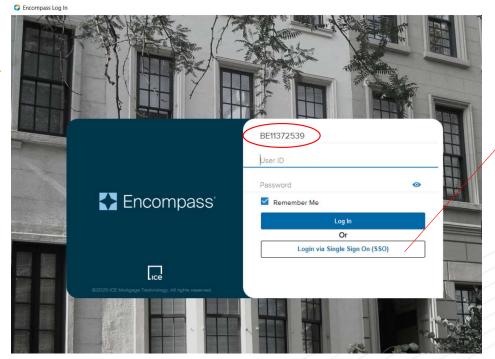


Begin the log in process by entering the Client ID: BE11372539

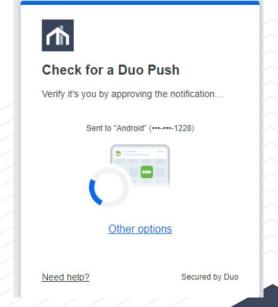


BE11372539





Login via Single Sign On (SSO)



Confirm the Client ID is listed and press:

Login Via Single Sign On (SSO)

This will give you an alert to confirm your identity, verify on it's you on your cell phone and your Encompass session will begin.











